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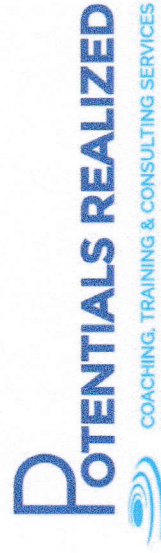
I hope that it will remind you of questions to ask **BEFORE** your next virtual meeting.

For more tips, and ideas, to keep your virtual conversations engaging, follow us or join the conversation at

EffectiveVirtualConversations.com

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#teistalkvirtual

8 Essential Virtual Meeting Questions:

1. What's the purpose?
2. What takeaways do we want?
3. Who needs to be on the call?
4. What preparation is needed for us to be most effective?
5. What pace do we want to keep it engaging?
6. What will help keep the focus?
7. What is absolutely essential to cover?
8. What follow-up might be required?

(Excerpt: Chapter 9
Effective Virtual Conversations)



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Jennifer's books:

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